

MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS

Of the

LIME ROCK FIRE DISTRICT, INC., 1085 Great Road, Lincoln RI 02865

Held October 15, 2013

Prior to the start of the meeting, Chief Sylvester introduced the new part time Fire Fighters to the Board.

Mr. Ronald Rivet called the meeting to order at 5:10 p.m., Tuesday October 15, 2013.

Present: Mr. Ronald Rivet, Mr. Mark Krieger arrived at 5:25, Mr. Paul Harrison, Mr. James A. Fredrikson, and Mr. John Houghton. Chief Frank Sylvester, Ms. Lesley Heaton, Ms. Cheryl Cronan.

MINUTES OF THE SEPTEMBER 10, 2013 MEETING:

Mr. Paul Harrison made a motion to accept the Minutes of the September 10, 2013 meeting. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement.

Mr. Houghton stated that while he was not able to attend the September 10 meeting, he wanted to know the outcome of the subpoena for records pertaining to an incident at Twin River. Chief Sylvester: The request was forwarded to the District's Attorney, who contacted the requesting Attorney to inform them that we do not keep records pertaining to Twin River at either station.

Mr. Houghton asked for an update on the CPA meeting. Mr. Rivet highlighted some of the question and answers asked of the Mr. Dugan CPA. Mr. Fredrikson said he would share his notes from that meeting also.

MINUTES OF THE SEPTEMBER 10, 2013 EXECUTIVE SESSION:

Mr. James A. Fredrikson made a motion to accept the Minutes of the September 10, 2013 Executive Session Minutes and for them to remain sealed. Mr. Paul Harrison seconded the motion, which passed with all Commissioners in agreement.

MINUTES OF THE SEPTEMBER 19, 2013 MEETING:

Mr. James A. Fredrikson made a motion to accept the Minutes of the

September 19, 2013 meeting. Mr. Paul Harrison seconded the motion, which passed with all Commissioners in agreement.

PUBLIC INPUT:

No Public Input.

ELECTION OF OFFICERS:

Mr. James A. Fredrikson made a motion to nominate Mr. Ronald Rivet as Chairman of the Board. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement. Mr. Mark Krieger asked if there were any other nominations. There were none and it was considered closed. Mr. Mark Krieger called a roll call vote, which passed all Commissioners.

Mr. John Houghton made a motion to nominate Mr. Mark Krieger as Vice Chairman of the Board. Mr. Paul Harrison seconded the motion, which passed with all Commissioners in agreement. Mr. Ronald Rivet asked if there were any other nominations. There were none and it was considered closed. Mr. Ronald Rivet called a roll call vote, which passed all Commissioners.

Mr. Mark Krieger made a motion to nominate Mr. James A. Fredrikson to the position of Secretary/Clerk. Mr. John Houghton seconded

the motion, which passed with all Commissioners in agreement.

Mr. Ronald Rivet asked if there were any other nominations. There were none and it was considered closed. Mr. Ronald Rivet called a roll call vote, which passed all Commissioners.

CHIEF'S REPORT:

Mr. James A. Fredrikson made a motion to accept the Chief's Report. Mr. Mark Krieger seconded the motion, which passed with all Commissioners in agreement.

Mr. Mark Krieger questioned the injured Firefighter. Chief Sylvester: The injury to the employee's thumb incurred due to slipping on the truck. The employee went for medical advice and has been out of work since.

Mr. Mark Krieger inquired about the unemployment appeal file by a previous employee. Chief Sylvester: The District's Attorney and myself went to the appeals hearing however, the individual filing the appeal was a no show. They still have the option to appeal.

Mr. Mark Krieger asked if we noted in the minutes Lt. Amaral's organization September 11 ceremony at Station II. Chief Sylvester: Yes, he was given plaque during the Informational Meeting.

Mr. James A. Fredrikson inquired about the garage fire on Sherman

Avenue. Chief Sylvester, said it was due to electrical issues and was a total loss.

Mr. James A. Fredrikson inquired how often batteries are replaced on the trucks. Chief Sylvester : Those batteries were original , but I would say approximately five years. It is recommended to replace all of them at the same time.

Mr. James A. Fredrikson questioned the ten and thirteen minute response to calls. Chief Sylvester: They appear to be were non-emergency calls. I will research them further.

Deputy Chief Todd Tucker: After checking the logbook, it appears to be a typographical error.

With no further discussion, the Chief's Report was accepted with all Commissioners in agreement.

TAX COLLECTOR'S REPORT:

Mr. Mark Krieger made a motion to accept the Tax Collector's Report as presented. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement.

Mr. James A. Fredrikson commended Ms. Heaton for her diligence in

the collection of taxes.

Mr. James A. Fredrikson asked for an update on taxes due on the vacant land on Longmeadow Road. Ms. Heaton: Due to my being out on bereavement leave , I have not had a chance to follow up on it. The Board discussed the taxing of this property.

Mr. Ronald Rivet inquired about the Vision Tax Software program. Ms. Heaton: We have a contract with them to maintain the software. The increase this year was sixty dollars. Ms. Heaton broke down the invoice.

Mr. Ronald Rivet discussed the possibility of the tax bills being sent via email.

With no further discussion, the Tax Collectors Report was accepted with all Commissioners in agreement.

TREASURER IS REPORT:

Mr. James A. Fredrikson made a motion to accept the Treasurer's Report as presented. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement.

Mr. James A. Fredrikson inquired about the increase in the facilities insurance policy: Ms. Cronan : The insurance overall went up

approximately \$ 193.00. Ms. Cronan also discussed moving the anniversary date of the Workers Compensation from November 1 to December 1 to ease the transition of the new fiscal year.

Mr. Mark Krieger stated that it would make it easier if all insurance line items were in one category. Ms. Cronan said she will work on it.

Mr. James A. Fredrikson did a quick calculation of the totals expenses for the year, found we were exactly where we should be, and thanked Chief Sylvester for staying within budget.

Chief Sylvester, stated that he would like to thank the Office Staff, Assistant Chief Jacques and Deputy Chief Tucker for all working together to keep the Department running smooth.

The Treasurer's Report was then accepted with all Commissioners in agreement.

BILLS SUBMITTED FOR APPROVAL:

Payroll Expenses: dated 09/01/13–09/30/13 in the amount of \$ 110,696.88

Interim Expenses:	dated 09/01/13–09/30/13 in
the amount of \$ 34,512.27	
Non-Budgetary Interim Expenses:	dated 09/01/13–09/30/13 in
the amount of \$ 835.71	
Bills for Initial Approval:	dated 09/01/13–09/30/13 in the
amount of \$ -0-	

Total:	\$ 146,044.86
---------------	----------------------

Mr. John Houghton, made a motion to approve the Bills Submitted for Approval in the amount of \$ 146,044.86. Mr. James A. Fredrikson seconded the motion, which passed with all Commissioners in agreement.

Mr. Mark Krieger questioned the invoice from the Departments Attorney and requested to view the bill.

OLD BUSINESS:

Mr. Ronald Rivet discussed the new interest rate on past due accounts.

NEW BUSINESS:

Mr. Ronald Rivet initiated the discussion on the fourth quarter reconciliation.

Line item 1108 from 1107

Line item 1100 from 1115

Line item 2200 from 1115

Line item 5503 from 5502

Mr. Mark Krieger made a motion to authorize the Treasurer to shift line items funds in the budget in accordance with our discussion of the fourth quarter reconciliation. Mr. Paul Harrison seconded the motion, which passed with all Commissioners in agreement.

Mr. Mark Krieger made a motion move \$ 25,000 into 1111 accrued benefits sinking fund and \$ 5000.00 into line item 4407 vehicle replacement fund. Mr. James A. Fredrikson seconded the motion, which passed with all Commissioners in agreement.

Mr. Ronald Rivet initiated the discussion to move \$ 100,000.00 unexpended funds into revenue for fiscal year 2013/2014 in avoid a higher tax increase.

Mr. Paul Harrison made a motion to move these funds as presented. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement.

CORRESPONDENCE:

Letter of appreciation for the service provided from the owner of the horse that was recently involved in an accident.